



corporate meeting and event services

Audio Visual Services Unlimited

mailing address
AVSU, Inc.
25108 Marguerite Pkwy., #A-223
Mission Viejo, CA 92692

77-700 Enfield Ln., Ste. B-1
Palm Desert, CA 92211
main 1.877.993.3380 or
760.327.3380
fax 760.327.7200

AUTHORIZATION TO CHARGE CREDIT CARD

By signing this document: I am authorizing AVSU, Inc./Audio Visual Services Unlimited to charge my credit card for the purpose checked below. I understand that there is a 24-hour cancellation policy on local delivery of equipment and a 72-hour cancellation fee for labor and out-of-town show equipment. In the event that I fail to cancel within the time permitted by the cancellation policy, I understand that 50% of the estimated cost will be charged to my card.

Card Type: American Express MasterCard Visa

Authorized for: Entire Event (including 75% Deposit* and Balance Due)
 75% Deposit* Balance Due

<i>Card Number</i>	<i>Exp. Date</i>	<i>Security Code</i>
<i>Cardholder's Name</i>	<i>Company Name</i>	
<i>Billing Address (on file with credit card company)</i>		
<i>City</i> ()	<i>State</i> ()	<i>Zip Code</i>
<i>Telephone</i>	<i>Fax</i>	
X		
<i>Cardholder's Signature</i>		

Please Note: A 75% deposit for all events is due a minimum of 7 days prior to the event start date (or as soon as services are requested, if less than 7 days).

Return all documents to: AVSU, Inc.
Attn: Accounting
25108 Marguerite Pkwy., #A-223
Mission Viejo, CA 92692

Fax: 949-340-5479

Email: accounting@avsu.com

Questions? CALL: 949-340-5481 ext. 3 or EMAIL: accounting@avsu.com